

Bolton Free Library
Board of Trustees Meeting
Minutes
February 28, 2018

1. Roll Call of Trustees and Meeting Called to Order.

· 7:00 PM

| | | |
|--------------------------|-----------------------|--------------------------|
| Maryellen Moseman (2023) | Patrice Cianci (2023) | Joy Barcome (2021) |
| Jim Senese (2021) | Emma Calautti (2020) | Julie Whitney (2019) ABS |
| Carla Cumming (2019) ABS | Vacant Position | Kirsten Crist (2022) |

2. Review and accept minutes of November Meeting.

- Maryellen makes a motion
- Emma seconds
- All in favor

3. Treasurer's Financial Report

- Monthly report for January
- Lists of checks for January

- * Distributed and reviewed
- * Current checking account balance: \$54,897.95
- * Current savings account balance: \$35,122.14
- * Motion made to accept this report: Joy
- Second: Emma
- All in favor

4. Director's Progress and Service Report.

- Annual report completed
- Report was discussed
- Motion to accept: Pat

Second: Maryellen

All in favor

5. Committee Reports

Financial (Chair: Maryellen, Julie)

- Same as above/nothing else new

Policies and Procedures (Chair: Joy, Emma)

- Will work on Disaster Plan
- Discussion regarding By-Laws to reflect the conflict of interest that exists for a paid employee to also be a trustee.
Maryellen makes a motion to accept that this amendment be made to the by-laws.
Emma seconds the motion and all are in favor.

Fundraising (Chair: Emma Jim)

- Scavenger Hunt
- Cabin Fever
- * Scavenger Hunt and Cabin Fever will held on March 18th from 5-8 PM
- * Two cash boxes needed
- Gala (August 11)
- * Will start discussing the Gala after Easter

Buildings and Grounds (Chair: Carla, Maryellen and Jim)

- Carla has been working on Buildings and Grounds and will report at our next meeting.

Annual Book Sale (Chair: Carla, Kirsten)

- Carole will continue with book sorting as a volunteer

Sunshine Committee (Chair: Julie)

- Julie report at the next meeting

Grants (Chair: Carla - Liason_)

- Report at the next meeting

Personnel (Chair: Julie, Joy, Emma)

-Carole's resignation

Motion to accept committee reports: Joy

Second: Maryellen

All in favor

6. Old Business

-Jim's meeting w Ron Conover

* Run -off

* Will talk with Penny to set up an appointment to discuss

* Before we put up a new flag, the tree needs to be pruned

7. New Business

* Patti Haux's father and Megan's brother memorial: book drop

8. Communications

* SALS dinner in May

* Board updated alarm list

9. Events

* Genealogy event on 2/21 went well

* 3/14: Pat will do an OverDrive workshop

* After school every Thursday

* Movies for the summer are coming

Will need a trustee to attend movie nights

Motion to adjourn.

8:20 PM

Motion to adjourn: Maryellen

Second: Emma

All in favor

NEXT MONTHLY MEETING WILL BE March 28 AT 7:00PM

Minutes respectfully submitted by:

Joy Barcome

BFL Board of Trustees Secretary