

Bolton Free Library
Board of Trustees Meeting

March 25, 2015

1. Roll Call of Trustees and Meeting Called to Order

Joy Barcome (2016)	Zandy ^{Gabriels} Gabriels (2016)	Carla Cumming (2019)
Anne Green (2018)	Patti Haux (2017)	Clarence Linder (2020)
Gena Lindyberg (2016)	Carole Newell (2017)	Maryellen Moseman (2018)

2. Review and accept minutes from February meeting.
Corrections asked for by Becky

3. Treasurer's Financial Report

- Monthly Report for ~~January~~ February
- List of Checks for ~~January~~ February
- Bills to be paid – Adirondack Builders

4. Director's Progress and Service Report for ~~January~~ February

5. Committee Reports – announcement of chairperson

- Financial: Clarence, Maryellen, Gena
 - Paying insurance yearly – saving money
- Policies and Procedures: Chair – Anne, Joy
- Fundraising: Chair – Joy, Maryellen
 - ✓ Another person needed on committee?
 - ✓ Cabin Fever Update
 - Fiber Arts group afghan raffle
- Annual Book Sale: Chair – Patti, Carla, Gena
 - Report from Sara Dallas regarding sales tax
 - Letter to Betty Little
 - New donation of 24 boxes
- Buildings and Grounds: Carla, Clarence and Carole
 - Update on building project
 - Bathroom door
 - Storm Door
 - Outside bulletin board
 - Energy audit
 - Roof Project
- Sunshine/Communications: Chair – Joy, Patti
- Grants: Chair – Anne Green
- Personnel: Anne, Carole
- Grievance Committee – Maryellen, Carole, Joy
- Website: Chair – Megan Baker

6. New Business

- Replacement of Secretary, Treasurer
- PayPal Account

7. Directors Communications

8. Events

9.. Action Items

- Fundraising committee to meet next Wednesday
- Megan to make new signage for the books we used to sell.
- Gena to contact Betty Little about the sales tax issue
- Megan to contact Xerox about the poor quality of copies
- Clarence to contact Becky about 2014 files
- Fundraising committee to arrange for John Kelley and Luke Callahan to meet with the board
- Megan to update the trustee information for SALS.
- Megan to update the trustee information for our board.\
- Clarence to take everything but the \$15000 from the gala out of the capital fund and put into the checking account

10. Next meeting – April 22, 2015