

Bolton Free Library
Board of Trustees Meeting

Minutes

February 28, 2018

1. Roll Call of Trustees and Meeting Called to Order.

- 7:00 PM

Maryellen Moseman (2023)	Patrice Cianci (2023)	Joy Barcome (2021)
Jim Senese (2021)	Emma Calautti (2020)	Julie Whitney (2019) ABS
Carla Cumming (2019)ABS	Vacant Position	Kirsten Crist (2022)

2. Review and accept minutes of November Meeting.

- Maryellen makes a motion
- Emma seconds
- All in favor

3. Treasurer's Financial Report

- Monthly report for January
- Lists of checks for January

* Distributed and reviewed

* Current checking account balance: \$54,897.95

* Current savings account balance: \$35,122.14

* Motion made to accept this report: Joy

Second: Emma

All in favor

4. Director's Progress and Service Report.

- Annual report completed
 - Report was discussed
 - Motion to accept: Pat
- Second: Maryellen
- All in favor

5. Committee Reports

Financial (Chair: Maryellen, Julie)

- Same as above/nothing else new

Policies and Procedures (Chair: Joy, Emma)

- Will work on Disaster Plan
- Discussion regarding By-Laws to reflect the conflict of interest that exists for a paid employee to also be a trustee.

Maryellen makes a motion to accept that this amendment be made to the by-laws. Emma seconds the motion and all are in favor.

Fundraising (Chair: Emma Jim)

-Scavenger Hunt

-Cabin Fever

* Scavenger Hunt and Cabin Fever will held on March 18th from 5-8 PM

* Two cash boxes needed

-Gala (August 11)

* Will start discussing the Gala after Easter

Buildings and Grounds (Chair: Carla, Maryellen and Jim)

- Carla has been working on Buildings and Grounds and will report at our next meeting.

Annual Book Sale (Chair: Carla, Kirsten)

- Carole will continue with book sorting as a volunteer

Sunshine Committee (Chair: Julie)

- Julie report at the next meeting

Grants (Chair: Carla - Liason)

- Report at the next meeting

Personnel (Chair: Julie, Joy, Emma)

-Carole's resignation

Motion to accept committee reports: Joy

Second: Maryellen

All in favor

6. Old Business

-Jim's meeting w Ron Conover

* Run -off

* Will talk with Penny to set up an appointment to discuss

* Before we put up a new flag, the tree needs to be pruned

7. New Business

* Patti Haux's father and Megan's brother memorial: book drop

8. Communications

* SALS dinner in May

* Board updated alarm list

9. Events

* Genealogy event on 2/21 went well

* 3/14: Pat will do an OverDrive workshop

* After school every Thursday

* Movies for the summer are coming

Will need a trustee to attend movie nights

Motion to adjourn.

8:20 PM

Motion to adjourn: Maryellen

Second: Emma

All in favor

NEXT MONTHLY MEETING WILL BE March 28 AT 7:00PM

Minutes respectfully submitted by:

Joy Barcome

BFL Board of Trustees Secretary

