

Bolton Free Library
Board of Trustees Meeting

August 26 , 2015

1. Roll Call of Trustees and Meeting Called to Order (7:00 pm)

Joy Barcome (2016)	Zandy Gabriels(2016)	Carla Cumming (2019)
Patti Haux (2017)	Vince Palazzo(2016)	
Gena Lindyberg (2016)	Carole Newell (2017)	Maryellen Moseman(2018)ABS

Susan Wilson present

Introduce Lorie Golhofer- new to the Board- filled her in and answered questions

2. Review and accept minutes from July

Carla- motion
Vince-second
All Accept

3. Treasurer's Financial Report (Treasurer not present, President presented numbers)

- July Bank Balance

As of July 31st,
\$39,758.72- checking
\$35,078.19- savings

- List of Checks for July

Board asks that Maryellen email information

If someone is to open an account for the library (paypal) make sure the Board approves the opening of the account. The president's name needs to appear on the account.

Gena passes out Profit and Loss Prev Year Comparison to the members

4. Director's Progress and Service Report for July (Megan asked if there were any questions regarding her report)

5. Committee Reports –

Financial: , Maryellen

- Policies and Procedures: Chair – Joy, Zandy and Vince (will be joining committee)

Passed out draft for fundraising part of P and P

✓ New person (Vince)

- Fundraising: Chair – Joy, Maryellen

First Paypal account needs to be closed. Gena's name needs to be on our PayPal account in the future. Would like to have more structure and organization in the future.

✓ Update on Dancing Under the Stars
Approx. \$18,000 on Gala.

Next meeting: income and expense report for the Gala. Joy will ask and find out what the numbers are for the event. Credit card was shut down for the expenditures on the event.

Income versus expenses

Total revenue

Annual Book Sale: Chair – Patti, Carla, Gena-(things went well. Gena passed out the numbers for the book sale). Discussion regarding help with setting up with the book sale in the future. The total income from the book sale is \$4,420.54.

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Antique book update – looking at having dealers come in to appraise what we have and making an offer. Waiting for appraisals.

October garage sale- put books out for Columbus Day weekend and other things too.

Buildings and Grounds: Carla, Zandy and Carole

○ Roof Project – discussion with Bruce Mowry (Gena talked with him today. Need three good roofing contractors to come in with bids. Inform and teach). Bruce said that roof damage can occur more in the South than the North-composite shingles. Can be power washed to get the mold and mildew off.

○ Doug from Adirondack Roofing (Gena passed out proposal form Adirondack Roofing).

○ Rich Home Exteriors

○ Anthony Voline (Gena will meet tomorrow with Anthony)

○ Cost of roofing vs. yearly cost

50 year warranty on Grand Canyon shingle samples that Gena brought along. The cheaper one isn't the same quality. The composites are \$46,000. Gena meeting with other roofers to gather information. Want quality roofing. Doug Johnson gave information. Example: "zig strips" to help with growth of mildew and mold. Will have three estimates. There will be three bids and then we will see them.

Need to look at our budget and look at expenses and then make the decision on the shingles. Vince- funds are co-mingled. Last year we put 15,000 towards capital improvements. In budget, need to set aside money for capital improvements. Vince- suggest that we make sure we add a little bit to the estimate.

It would be a good idea to place a sign on the lawn regarding the roof and who is doing the roof while it is being done. We cannot commit to this yet as we will need the roofers approval and would also need to meet the town signage law.

Three-quarters of a year budget in the bank, just in case.

Megan- parking has been an issue this summer. Lines need to be re-done. Two trees growing in the parking lot. If they could be trimmed that would be great. People are parking at the library and going to the beach. Ideas: sticker that is hard to get off. Person monitoring entrance to beach, keep an eye. Looking for suggestions.

Sunshine/Communications: Chair – Joy, Patti-
Send Gail Street a thank you for the Antique Sale.
Thank you to Mitch for his efforts.
Gala committee to get together for thank you notes. We will come up with a date, send it to Megan and then sending it out.

- Grants: Chair – need new person (Zandy)
 - ✓ Roof money
- Personnel: Vince, Carole
 - ✓ Update on hours (Gena passed out hours)
 - ✓ Change in summer help/hours (Thank you to Vince for helping out). Law will hold to 40 hours if approved
 - ✓ Change in winter hours: After Labor Day hours:
 - Closed Sunday and Monday
 - Open Tuesday, Wednesday and Friday until 6 pm
 - Open Thursday until 8 pm
 - Open Saturday until 4 pm
- Grievance Committee – Maryellen, Carole, Joy (nothing to report)
- Website: Chair – Megan Baker (Send Megan May Minutes)
 - ✓ Any additions
 - Add garage sale
 - Add the following to the Trustees list: Lorie Golhofer

Committee Reports:

Motion: Zandy

Second: Vince

All accepted

6. New Business

Vice President

- 1) (Joy nominates Vince, Zandy seconds and he accepts)
- 2) Lori is nominated. Patti made the motion and Zandy seconds. All accept.
- 3) Joy will send P and P and By-Laws and Personnel Manual to Lori.
- 4) Durway (changed spelling for July minutes)-
- 5) Megan make list of needs for the dinner. Will take place on the 26th at 6 pm. Megan will email the information. She would like things to match.

Lori's phone number and email: 6911237

John_lorie@hotmail.com

- 6) Carole gives information regarding audits. From Tupper Lake. State rec. five years. Review once a year. SALS pushed to have an audit. Zandy: What does the audit cost? Gena will contact her. She comes free for the consultation. All the paper from Becky has been dropped off.
- 7) Susan discussed the removal of the Visitor's Center. Road pushed back. Sidewalk a foot wider. Will impact stairs to the library. 5% slope from the new sidewalk. Side rails could be used on the slope. Ask George to take the greens out for us. All the perennials will be moved and put back in the Spring. Road work fall of Spring. Sometime before June of next year. Lakeside to here. The curb will still come around from the library. Megan will confirm the number of everything. Gena asks that all respond to Megan.

7. Directors Communications

Megan asks if there are any questions:

Zandy and Carla to accept and all accept

8. Events

1) Betty Spinelli is the 23rd at the Community Center. Wine and appetizers. Email all particulars and what we are bringing. Megan will get wine glasses and respond to Megan's email. There are nine signed up for the event now. Purchase wine will make it more organized. Carla will get wine glasses.

2) Motivational Speaker- blind speaker. Motivates people. Sometime in September. Matthew Weed.

3) Tonight was the last night of the story hour. Super Hero's and cleaned the park. Kids cleaned up a grocery bag full of garbage. Kids enjoyed it. Tonight there were six kids.

4) Dinner: White shirts, bow ties and black pants. Servers and then clean up people.

5) History from the town event??

6) Communication: SALS and services. Sarah Dallas visit? Good idea to have Sarah come. Letter from the town asking for our budget request. State requires a report to the community. What our circulation has done over the year.

7) Thank Joan for hours adjustment.

Adjournment:

Zandy motions, Patti seconds and all accept. 9:02 pm

9. Next meeting - September 30th