

Bolton Free Library  
Board of Trustees Meeting  
**Agenda**  
November 28, 2018

1. Roll Call of Trustees and Meeting Called to Order.

Maryellen Moseman (2023) Patrice Cianci (2023) Joy Barcome (2021)  
Jim Senese (2021) Emma Calautti (2020) Julie Whitney (2019)  
Carla Cumming (2019) Michelle Pollock (2019) Kirsten Crist (2022)

2. Review and accept minutes of October Meeting.

3. Treasurer's Financial Report  
- Monthly report for October  
- Lists of checks for October

4. Director's Progress and Service Report.

5. Committee Reports  
Financial (Chair: Maryellen, Julie)  
• Budget

Policies and Procedures (Chair: Joy, Emma,)

- Sexual Harassment
- No Smoking Policy
- Permanent Summer Hours
- Pets Policy

Fundraising (Chair: Emma Jim)

- Quilt raffle

Buildings and Grounds (Chair: Carla, Maryellen and Jim)

- Drainage

Annual Book Sale (Chair: Michelle, Carla, Kirsten)

Sunshine Committee (Chair: Julie)

Grants (Chair: Carla – Liaison)

- Update on course
- SALS grant

Personnel (Chair: Julie, Emma, Joy)

- Joan's absence

6. Old Business

- Insurance Policy

7. New Business

- Alarm System
- Hot water tank
- Nominating Committee

8. Communication

9. Town Board

- Report for November
- Reminder for December

10. Events

NEXT MEETING DECEMBER 19 – holiday party?