

Bolton Free Library
Board of Trustees Meeting

Agenda

May 27, 2020

- 1. Roll Call of Trustees and Meeting Called to Order**
Joy Barcome (2021) Penny Belton (2025) Emma Calautti (2023)
Rebecca Cooper (2023) Carla Cumming (2022) Doreen Martin (2021)
Laura Papparatto (2024) Michelle Pollock (2024) Fran Taitel (2025)
- 2. Review and Accept Minutes of April Meeting**
- 3. Treasurer's Financial Report for April**
- 4. Director's Progress and Service Report for April**
- 5. Executive Committee Meeting**
- 6. Committee Reports**
 - Financial (Chair – Michelle Pollock)
 - Appeal Letter – Survey to the Community
 - PPP
 - TD Bank Affinity Program
 - Policies and Procedures (Chair – Joy Barcome)
 - Hyde Collection and Adirondack Experience, the Museum on Blue Mountain Lake – Library Pass Program
 - Fundraising (Co-Chairs – Emma Calautti and Doreen Martin)
 - Plant Sale - Online
 - Buildings and Grounds (Chair – Carla Cumming)
 - Annual Book Sale (Chair – Michelle Pollock)
 - Sunshine Committee (Chair – Laura Papparatto)
 - Grants (Chair – Penny Belton)
 - NYS Grants
 - Grant for addition
 - Redesign of Circulation desk and area
 - Personnel (Chair – Joy Barcome)
 - Employees' Evaluation
 - Update the Employee Handbook
 - Carole Newell
 - Approval of Committee Reports
- 7. Old Business**
 - Notary Public
 - Face Masks
 - SALS – Public Library Minimum Standards
 - Establish a committee
 - Library Archives Donation

- Scrapbook
- Library Closed due to COVID-19
 - Reopening Plans
- SALS Annual Dinner
 - Business Meeting Online
- Online Information
 - Facebook
 - Website
 - Group Email

8. New Business

- Summer Schedule
- Gardens
 - Statue

9. Communications

- SALS
- PPE Supplies from Warren County

10. Town Board Meeting

11. Events

- Online Plant Sale

12. Next Meeting

- June Meeting – Wednesday, June 24, 2020