

Bolton Free Library

Board of Trustees Monthly Meeting Agenda

June 24, 2020

Via Zoom

Call to Order/Roll Call: Joy Barcome (2021), Penny Belton (2025), Emma Calautti (2023), Rebecca Cooper (2023), Carla Cumming (2022), Doreen Martin (2021), Laura Papparatto (2024), Michelle Pollock (2024), and Fran Taitel (2025)

Adoption of agenda

Approval of Prior Meeting Minutes: May 2020

Period for public expression

Correspondence:

- SALS – JA PC Model Support
- FY20-21 State Aid for Library Construction online application open - DEADLINE 8/28/20
- SALS – Overdrive Usage
- Children’s Book

Personnel actions report

Treasurer’s report: May 2020

Director’s report: May 2020

Executive Committee

- Did not meet

Committee reports:

- Financial – Michelle Pollock
 - PPP
 - TD Bank Affinity Program
 - Magazine Subscriptions
 - Public and Staff Computers
- Policies and Procedures – Joy Barcome
 - Handbook to reflect the new hours
- Fundraising – Emma Calautti/Doreen Martin
 - Plant Sale Results
- Buildings and Grounds – Carla Cumming
- Grants – Penny Belton
 - Applications for SALS grants

- Annual Book Sale – Michelle Pollock
- Sunshine – Laura Papatatto
 - Names & addresses in Google Docs
 - Information from Julie Whitney
 - Thank you to Steve Budner – 4921 Lakeshore Drive, Bolton Landing, NY 12814
- Personnel – Joy Barcome
 - Employee Handbook
- Approval of Committees' Reports

Old Business

- Notary Public
 - Contacted the State
- Public Library Minimum Standards
 - See Attached Outline
- Library Archives Donation
- Face Masks by Sheilagh Menzies
- Library Closing and Reopening Plans
 - Have received all the plans from the Committee

New Business

Events

- Possible Zoom Book Club

Period for public expression

Dates of future board meetings

- July 22, 2020
- August 26, 2020
- September 23, 2020
- October 28, 2020
- November 25, 2020 (day before Thanksgiving) – November 18
- December 23, 2020 (two days before Christmas) – December 16

Town Board Meetings

- July 7, 2020
- August 4, 2020
- September 1, 2020
- October 6, 2020
- November 3, 2020 (need to verify – Election Day)
- December 1, 2020

Adjournment