

Bolton Free Library
Board of Trustees Meeting

Agenda

February 26, 2020

- 1. Roll Call of Trustees and Meeting Called to Order**
Joy Barcome (2021) Penny Belton (2025) Emma Calautti (2023)
Rebecca Cooper (2023) Carla Cumming (2022) Doreen Martin (2021)
Laura Papparatto (2024) Michelle Pollock (2024) Fran Taitel (2025)
- 2. Review and Accept Minutes of January Meeting**
- 3. Treasurer's Financial Report for January**
- 4. Director's Progress and Service Report for January**
- 5. Executive Committee Meeting**
- 6. Committee Reports**
 - Financial (Chair – Michelle Pollock)
 - Appeal Letter
 - Policies and Procedures (Chair – Joy Barcome)
 - Fundraising (Co-Chairs – Emma Calautti and Doreen Martin)
 - Roaring 20's Gala
 - ❖ Business Contact Information
 - Sip and Paint
 - Psychic
 - Cabin Fever Party
 - Buildings and Grounds (Chair – Carla Cumming)
 - Annual Book Sale (Chair – Michelle Pollock)
 - Sunshine Committee (Chair – Laura Papparatto)
 - Grants (Chair – Penny Belton)
 - NYS Grants
 - Grant for addition
 - Redesign of Circulation desk and area
 - Stewarts' Grant
 - Personnel (Chair – Joy Barcome)
 - Employees' Evaluation
 - Update the Employee Handbook
 - Approval of Committee Reports
- 7. Old Business**
 - Notary Public
 - SALS – Public Library Minimum Standards
- 8. New Business**
 - Warren County Fire Inspection Office
 - Library Archives Donation

- Report Printing – saving on paper
- Trustees responding to group emails
- Election results needed for annual report

9. Communications

- Hyde Collection – Library Museum Pass Program
- Warren County Soil & Water Conservation

10. Town Board Meeting

- Report on February meetings
- March 3 meeting – Rebecca and Laura

11. Events

- **Book Club: February 18 and March 17**
- **Love Actually Readings: February 13**
- **Community Health: February 12 and March 18**

12. Next Meeting

- March Meeting – March 25 at 7pm