

Bolton Free Library
Board of Trustees Meeting
Agenda
December 19, 20118

1. Roll Call of Trustees and Meeting Called to Order.

Maryellen Moseman (2023) Patrice Cianci (2023) Joy Barcome (2021)
Jim Senese (2021) Emma Calautti (2020) Julie Whitney (2019)
Carla Cumming (2019) Michelle Pollock (2019) Kirsten Crist (2022)

2. Review and accept minutes of November Meeting.

3. Treasurer's Financial Report
- Monthly report for November
- Lists of checks for November

4. Director's Progress and Service Report for October and November

5. Committee Reports
Financial (Chair: Maryellen, Julie)
• Budget

Policies and Procedures (Chair: Joy, Emma,)
• Sexual Harassment
• No Smoking Policy
• Pets Policy

Fundraising (Chair: Emma Jim)

Buildings and Grounds (Chair: Carla, Maryellen and Jim)

Annual Book Sale (Chair: Michelle, Carla, Kirsten)

Sunshine Committee (Chair: Julie)

Grants (Chair: Carla – Liaison)
• Update on course
• SALS grant

Personnel (Chair: Julie, Emma, Joy)
• Megan's Vacation time for 2018
• PTO vs Vacation/sick days

6. Old Business

- Insurance Policy
- Appeal letter
- Alarm system
- Hot water tank
- Jim Senese's resignation

7. New Business

- Sign-up times for election day
- Tabulating the votes
- Election notification

8. Communication

9. Town Board

- Report for December
- Reminder for January – Michelle and Pat
- Sign up for the next few months

10. Events

NEXT ANNUAL MEETING JANUARY 9 after the votes are counted
NEXT MONTHLY MEETING JANUARY 23 AT 7:00PM