

**Bolton Free Library**  
**Board of Trustees Meeting**

**Agenda**

**April 22, 2020**

- 1. Roll Call of Trustees and Meeting Called to Order**  
Joy Barcome (2021)                      Penny Belton (2025)    Emma Calautti (2023)  
Rebecca Cooper (2023)              Carla Cumming (2022) Doreen Martin (2021)  
Laura Papparatto (2024)              Michelle Pollock (2024)    Fran Taitel (2025)
- 2. Review and Accept Minutes of March Meeting**
- 3. Treasurer's Financial Report for March**
- 4. Director's Progress and Service Report for March**
- 5. Executive Committee Meeting 4/8/2020**
- 6. Committee Reports**
  - Financial (Chair – Michelle Pollock)
    - Appeal Letter
    - PPP
    - TD Bank Affinity Program
  - Policies and Procedures (Chair – Joy Barcome)
  - Fundraising (Co-Chairs – Emma Calautti and Doreen Martin)
    - Sip and Paint
    - Psychic
    - Plant Sale
  - Buildings and Grounds (Chair – Carla Cumming)
  - Annual Book Sale (Chair – Michelle Pollock)
  - Sunshine Committee (Chair – Laura Papparatto)
  - Grants (Chair – Penny Belton)
    - NYS Grants
    - Grant for addition
    - Redesign of Circulation desk and area
    - Stewarts' Grant
  - Personnel (Chair – Joy Barcome)
    - Employees' Evaluation
    - Update the Employee Handbook
  - Approval of Committee Reports
- 7. Old Business**
  - Notary Public
  - SALS – Public Library Minimum Standards
  - Library Archives Donation
  - Hyde Collection and Adirondack Experience, the Museum on Blue Mountain Lake – Library Pass Program

- Library Closed due to COVID-19 – May 15, 2020

**8. New Business**

- SALS Annual Dinner
- Online Information
  - Facebook
  - Website
  - Group Email

**9. Communications**

**10. Town Board Meeting**

**11. Events**

**12. Next Meeting**

- May Meeting – Wednesday, May 27, 2020