

Bolton Free Library  
Board of Trustees Meeting

December 17, 2014

1. Roll Call of Trustees and Meeting Called to Order

Joy Barcome (2016)	Emma Calautti (2019)	Carla Cumming (2019)
Anne Green (2018)	Patti Haux (2017)	Becky Herrick (2015)
Gena Lindyberg (2016)	Carole Newell (2017)	Vickie Reed (2015)

2. Review and accept minutes from November meeting.

3. Treasurer's Financial Report

- Monthly Report for November
- List of Checks for November

4. Director's Progress and Service Report for November

5. Committee Reports

- Financial: Chair – Becky Herrick
  - Annual Appeal
- Policies and Procedures: Chair – Emma Calautti and Anne Green
- Fundraising: Chair - Emma Calautti
  - Baskets
  - Fiber Arts group afghan raffle
- Annual Book Sale: Chair - Patti Haux
  - Operation Santa Claus – Update
- Buildings and Grounds:
  - Bathroom door
  - Storm Door
  - Outside bulletin board
  - Energy audit
  - Roof Project
  - Front Porch
  - Ramp
  - Front windows
- Sunshine/Communications: Chair – Joy Barcome
- Grants: Chair – Anne Green
- Personnel: Chair – Becky Herrick
  - \* Training of Volunteers
- Website: Chair – Megan Baker

6. Unfinished Business

- Library newsletter
- Library website
- \* Annual Elections

7. New Business

\* Calendar of meetings for 2015

8. Director's Communications

9. Events

- Lake George Mirror Benefit for Library – December 11

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10. Action Items

- \* What has been accomplished

11. Next meeting – January 28<sup>th</sup> at 7pm